

**Nederland Fire Protection District ( NFPD )**

650 West Fourth Street  
PO Box 155  
Nederland, Colorado 80466



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**Board of Directors Meeting - Agenda**

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**Date : May 13. 2020 - 1900 MST - Station No. 1 ( 650 West Fourth Street, Nederland CO 80466 )**

Roll Call / Attendees: Raymond Willis, Secretary (RW)   
Beth Davis, Director (BD)   
Joe Evans, Director (JE)   
Nicholas Brodsky, Treasurer (NB)   
Henry Zurbrugg, President (HZ)

Other Attendees: Rick Dirr, Fire Chief (RD)

Call the Meeting to order at :

Approve Agenda for this meeting:

**1 Public Comments**

*(Note: Public comments are limited to 3 minutes per individual)*

**2 Review and Acceptance of previous meeting minutes**

*March 4. 2020 / April 1. 2020 (cancelled) / April 22. 2020 special meeting*

**3 Treasurer Report**

**4 Officers / Chief's Report**

**5 Old / Continues Business**

*Refer to meeting minutes*

**6 New Business**

*District Election Recap*

*Oath of Office from new directors*

*Address outgoing directors*

*Election of Board officers / positions*

*Opening statement from the new board members*

*Review policy on Vacation accrual / district liability*

*Pension Board*

*Review March & April Vehicle maintenance expenses*

*Spending freeze and implementation of an interim purchasing policy (maximum 6 months) pending the creation of a purchasing policy*

*Suspension of the JFF program*

*Investigation into a 3<sup>rd</sup> party HR function (assign to Fire Chief)*

*Recruitment and Retention grant application – requires board resolution; due Friday*

*Mitigation grant application – discussion, proposal. Grant is incomplete so may need a special meeting at the end of the month to make a resolution*

*List, description and service status of all insured vehicles (Fire Chief)*

*Join SDA*

*5601 frozen valves, is that not an insurance claim? (I assume this will be in Chief's report)*

*Possibility of out-of-schedule board meetings to discuss matters of importance that need to be addressed.*

*COVID-19 and how it is affecting staff & volunteers, are they properly equipped? Are their concerns being met*

*DDA property tax remuneration*

*CPAW status especially concerning the continuing COVID-19 crisis*

*o Terms on the grant / service grant*

*Big Springs Egress Update*

**Action Items:**

*Creation of purchasing a policy (board president) 1-3 months*

3 quotes from external HR organizations – next board meeting (Fire Chief)

Clear accounting of vehicle utilization 1-2 months (Fire Chief)

o Number of runs per year

o Maintenance costs

o Monthly vehicle status report

In use

Out of use – repair

Out of use – non-functioning

Out of use – for disposal

**Future Items**

Discussion of one board member may be an active firefighter. See proposed policy amendments.

Job descriptions for all positions in the department

Investigate and prepare a policy on how to run future elections

Obtain quotes for an EVT to provide condition assessment on vehicles (5601,5602, 5621,5624,5622, 5641, 5616, 5632, 5633, 5603 in order of priority)

**7 Executive Session ( if requested )**

**8 Announcements**

**9 Other issues**

**10 Meeting closed and adjourned at:** Vote / Time 

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Next Meeting : June 3. 2020 (TBD) - 1900 MST - Station 1

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**2020 - Board of Directors :**  
Raymond Willis, Secretary  
Nicholas Brodsky, Treasurer  
Joe Evans, Director  
Beth Davis, Director  
Henry Zurbrugg, President

**2020 - Nederland Fire Protection District:**  
Rick Dirr, Fire Chief