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|  | **Nederland Fire Protection District** |

**Board of Directors Regular Meeting**

**April 19, 2023**

* **Roll Call:**

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| Iain Irwin-Powell | President | Present |
| Guy Falsetti | Vice President | Present - Online |
| Todd Wieseler | Treasurer | Present  |
| Russ Panneton | Director | Absent - Excused |
| Jessica McElvain | Director | Present |
| Charlie Schmidtmann | Interim Chief | Present |

* **Announce Quorum & Meeting Called to order at 1902 hrs.**
* **Motion to Approve Agenda**
	+ Approved 4-0-0
* **Motion to approve previous meeting minutes**
	+ 3/15
	+ 4/7 (special meeting)
		- Approved 4-0-0
* **Public Statements and Comments**
	+ None (online and in attendance)
* **Treasurers Report**
	+ Account Balances

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| --- | --- |
| Total Funds | $673,497.38 |
| Total Reserves | $203,042.94  |
| Total Unreserved Funds | $425,499.53 |

* + Income
		- $336K from tax revenue
		- $300 from donations
		- $4300 Unreserved income from EMR class
	+ Expenses
* Showing overspent ~ $18K for March
	+ HR consulting, building utilities and vehicle maintenance were main contributors
* $6K overspent for 2023
* Keeping in view
* Looking good for MAR 23
* **Chief’s Report**
	+ Action Items
		- Agreement with Rik Henrikson to work as PRN Paramedic
			* NFPD will pay up to 36 hours/year (~$1100.00) for continuing education in order for him to keep his certification – working with HR on commitment letter
			* Will be obligated to work once every other month
			* Two different rates of pay
				+ Plan Reviewer
				+ Paramedic
		- Still need to work on recruiting additional PRN’s to covert shifts throughout the year
		- Request for reassessment for buildings in insurance policy.
			* Reassessed at $500/square foot, increased premium by $5K
			* This was built into 2023 budget and should be effective May 1, 2023
		- Workers compensation increase from $100,000 to $1 million for
			* Changes premium $204.00/year
	+ Other updates/information
		- Apparatus
			* 5621 – went to have steering box repaired today
			* 5601 – Telma system was fixed by Front Range while in the station fixing another apparatus
			* 5617 – New tires and generator was repaired
			* 5630 - (UTV) – steel doors and roof installed
			* Zodiac Raft – sold for $200.00, shelves installed for additional storage
			* 5651 – broken window replaced on shell
			* 5632 – pump still being worked on
			* 5631 – Meeting with mechanic about
		- Defended ambulance grant to Foothills Fire, still being considered
		- Met with candidate for PT mechanic – he going to prepare some financial information for both NFPD and TLFD
			* Will work on apparatus in his shop and commit to 1-2 days/week
			* Paid hourly
		- SCBA project ongoing – updates will be given when available
	+ Calls of Significance
		- Took a patient to Columbine Health under new transport policy
			* Saved patient approximately 30 minutes
		- Significant increase in mutual aid calls with Timberline this month
			* Majority are medical calls
			* May need to work with GCSO dispatch to coordinate a better understanding of what types of calls NFPD will respond to
		- Tires thrown in reservoir on the ice, opportunity was utilized for ice rescue training when NFPD arrived at the reservoir the tires were gone.
	+ Safety/Training
		- RT-130 (wildland refresher), 15 attended
		- 4 probationary FF’s attending wildland academy beginning the 15th
		- Ongoing communications with BCSO in regards to MCI plan
	+ EMS
		- DEA License transferred out of Mike Scott’s name
		- Researching grant funding for 3-4 additional AEDs
		- Demoed C-MAC Video Laryngoscope and collecting info on grants
		- EMS training manikin being donated to NFPD waiting on final pricing and will part of the ambulance simulator

* **Fire Marshal’s Report (presented by Interim Chief Schmidtmann)**
	+ 10 annual business inspections
	+ 2 food truck renewals
	+ Projects
		- 44,000 square foot mixed use building in plan review
			* Residential and commercial
		- Trying to come up with a plan in regards to address signs needing to be posted at some residences that either have none or need an upgraded/visible one
			* Appropriate code suggestions finalized, no change in Fire Code required (based on IFC 2018)
				+ Exception for mounting sign on the structure if it is within a certain amount of feet from ROW.
		- Still working on wildland pre-plans
* **Old Business**
	+ Fire Chief hiring
		- Job description finalized
			* Full-time
			* $118,000 - $135,000/annually, exempt
		- Recruitment timeline
			* Advertised May 1, 2023 open for 60 days
			* Application review early July (HR & small group)
			* Interviews mid-July
			* Presentation to Board early August (panel interview)
			* Appoint new Chief September 1, 2023
		- Marketing budget
			* $2500
				+ **Motion: 4-0-0**
			* National add in the Daily Dispatch
		- Relocation package
			* Average cost $2,200 to $5,700
			* Per CO only 2-year commitment can be required for having to pay moving costs
				+ Stays 1 year – pays ½ back
				+ Stays 2 years – pays nothing back
			* Receipts must be provided and reimbursement will be paid back up to $10,000
				+ Moving expenses can be determined at a later time and doesn’t have to be posted with the recruitment
	+ Switching banks
		- Criteria
			* Public funds account
			* Higher interest on savings funds
			* Multiple users
			* Branch in Boulder
			* Ease of adding/removing signers
		- Going to choose a regional bank
* **New Business**
	+ 1B funding distribution concerns
		- Money should have started being received as of April and was not.
			* They have not solidified a plan for dividing the money
			* We may end up having very little/no funding
		- Breaking into 3 categories and using the term “grants”
			* Increased ambulances in County
			* Trails/trailhead safety
			* Search & rescue
				+ Comment of “we will see if any money is left-over” used
* **Future Business**
	+ None
* **Special Executive Session**
	+ None held
* **Special Executive Conclusions**
	+ None held, therefore no conclusions
* **Public Statements and Comments**
	+ None (online and in attendance)
* **Any Other Business**
	+ None
* **Next meeting May 17, 2023 at 7 pm**
* **Motion to adjourn meeting**
	+ 4-0-0

***Meeting adjourned at*** ***2100 hours***